



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVT. DEGREE COLLEGE FOR WOMEN, PULWAMA
Name of the head of the Institution		Prof. Mushtaq Ahmad Lone
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01933-242370
Mobile no.		9419024864
Registered Email		gdcwomenpulwama@gmail.com
Alternate Email		iqacgdcwp@gmail.com
Address		Pulwama, Jammu and Kashmir
City/Town		Pulwama
State/UT		Jammu And Kashmir
Pincode		192301
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Shabeer Ahmad Bhat
Phone no/Alternate Phone no.	07006137754
Mobile no.	9419490321
Registered Email	gdcwomenpulwama@gmail.com
Alternate Email	iqacgdcwp@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gdcwpulwama.edu.in/Home/NACCSSR">http://www.gdcwpulwama.edu.in/Home/NACCSSR</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gdcwpulwama.edu.in/Home/DownloadFile/10016">http://www.gdcwpulwama.edu.in/Home/DownloadFile/10016</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.55	2019	14-Jun-2019	13-Jun-2024

### 6. Date of Establishment of IQAC

13-Mar-2013

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Intellectual Property Rights	19-Mar-2018 4	600

Gender sensitization	16-Apr-2018 2	300
Human Resource Management	09-May-2018 1	450
Women Empowerment	23-May-2018 3	300
Waste Management	18-Jul-2018 3	400
Education Psychology	02-Jul-2018 1	490
RTI Act 2009	30-Jul-2018 2	300
Career Counseling Programme	18-Aug-2018 1	200
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College for Women, Pulwama	Revenue	State Govt.	2018 365	366.84
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? The IQAC of the College chalked out strategy to identify grey areas in infrastructural component and accordingly detailed draft proposal was prepared

and discussed in the IQAC cell under the chairmanship of the Principal. The DRP for 8 class room block and Library block was vetted by IQAC and submitted to executive agency for cost estimate and specifications. The said DRP was then submitted before the Administrative Department (Department of Higher Education) for financial support. The Administrative Department after detailed deliberation approved grant of 761.22 lacs to this college. ? The IQAC Cell of the college extended full support and cooperation to college Library in installation and commissioning of Library Automation System as well as supported in successfully subscribing to the INFLIBNET N list for accessing to the eJournals and eBooks ? The IQAC Cell of the college facilitated in developing ICT enabled class rooms in the college to enhance teaching learning activity. ? The IQAC chalked out plan for NAAC accreditation and for this purpose successfully submitted IIQA and SSR to the NAAC Bangalore ? The IQAC Cell of the college discussed the importance of programmes, both academic as well as innovative in nature, and organized various programs on Intellectual Property Rights, Gender Sensitization, Human Resource Management, Women Empowerment, Waste Management, Education Psychology, RTI Act Career Counseling etc.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<p>To organize programs on career and counselling To conduct seminars on 1. Intellectual property rights 2. Gender sensitization 3. Human Resource Development 4. Women Empowerment 5. Waste Management 6. Educational Psychology 7. RTI Act 8. Career Counselling 9. Two Day Workshop on CBCS National/ International day observance To attend various workshops / FDPs / OC / IC / seminars, conferences by the faculty Library Automation System Subscription for INFLIBNET N List Equipping and renovation of Science Labs Expansion of Library Resources</p>	<p>Induction cum career counselling program was organised on the title "Proper Subject Selection" on 16th March 2018 • Two day seminar was organised on "Intellectual Property Rights" in the college on 19th and 20th March 2018. • One day seminar was organised on "Gender Sensitization" on 16 April 2018. • A seminar on "Human Resource Development" was organised on 9th May 2018. • One day seminar was organised on "Women Empowerment" 23rd May 2018. • One day seminar was organised on "Waste Management" on 18th July 2018. • One day seminar was organised on "Educational Psychology" on 2nd of July 2018. • One day seminar was organised on "RTI Act 2009" on 30th of July 2018. • A career counselling program was organised on 18th of August 2018. • Two day workshop was organised on "CBCS" on 22nd of April 2018 • "Mother's Day" was celebrated in the college on 12 May 2018 to inculcate family values among the students. • • "Gandhi Jayanti" was celebrated on 3rd October 2018 to inculcate social values among the students. • • "Human Rights Day" was celebrated on 11th December 2018 to aware students about their legal rights and duties towards</p>

society. • Dr Abdul Qayoom Mir Assistant Professor EVS attended Faculty Development Programme on Sustainable Design and Manufacturing (SDM2018) organized by School of Mechanical Engineering, Shri Mata Vaishno Devi University, Katra (JK) from 12 to 16th Feb., 2018 • • Dr Abdul Qayoom Mir Assistant Professor EVS participated in ESW 3rd International Research Conference on, " Ecotourism and Environment" at SKUASTK Shalimar, organized by Environment and Social Welfare Society, Khajuraho, Madhya Pradesh, India (Accredited by NITI Aayog, Govt, of India) from 29 to 31 July, 2018 • • Dr Abdul Qayoom Mir Assistant Professor EVS attended the Level4 "Tranining Programme on Climate Change Adaptation" organized by the Indian Himalayas Climate Adaptation Programme (IHCAP) and the State Climate Change Cell, JK under the National Mission For Sustaining The Himalayan Ecosystem (NMSHE) from 30th July to 2nd August, 2018 • • Dr Tariq Ahmad Dar Assistant Professor Botany awarded best oral presentation in plant sciences section during 13th Session of Jammu and Kashmir Science Congress (JKSC2018) organized by the University of Kashmir in collaboration with department of science and technology 2nd to 4th April, 2018 • Dr Tariq Ahmad Dar Assistant Professor Botany attended National Seminar on "Ethanobotany and Traditional Knowledge in Biodiversity Conservation" organised by Department of Botany, BGSB University Rajouri in collaboration with Indian Counsel of Social Science Research, New Delhi March 89, 2018 • Dr Shahzad Ahmad Wani Assistant Professor Sociology presented paper in national Conference Department of Punjab Historical Studies, Punjabi University Patiala, Punjab on 23 to 25 February 2018 • • Dr Shahzad Ahmad Wani Assistant Professor Sociology attended Orientation programme10, 7Guru Nanak Dev University from 13112018

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<p>14. Whether AQAR was placed before statutory body ?</p>	<p>No</p>
<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to</p>	<p>Yes</p>

assess the functioning ?	
Date of Visit	12-Jun-2019
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has the Management Information System partially. The college is affiliated with the University of Kashmir and the student information is uploaded to the website with a special account from where the information is traced in accordance with the requirements of the college. The same information is recorded and maintained through off line mode in file form by the college admission section. The internal marks feeding process is done online mode and recorded in hard form by the Coordinator examination committee. The AISHE data is also uploaded to the respective website annually, in addition to the RUSA and administrative department whenever required. The same information is recorded offline by the concerned committee heads. The student feedback, teacher feedback and other feedback information is also recorded offline only. The college is having two offline record banks at sectional office of the principal and IQAC. The information of the activities is retained and maintained by the concerned committee heads and necessary portion required for publicity is uploaded on the college website at <a href="mailto:www.gdcwpulwama@gmail.com">www.gdcwpulwama@gmail.com</a>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum delivery is ensured through the following mechanism. 1. At the beginning of the academic session, the academic calendar is prepared which shows the important dates like start and end of the session, lab tests, internal examination, etc. 2. Admission Committee of the college issues the notices to the students soon after the affiliating University issues notification for new admissions. Subject combinations are kept available on website, notice board and brochure/Prospectus of the college. 3. The college forwards requisitions to the Administrative Department for the purchase of library books, lab & machinery equipments and other necessary teaching aids. 4. Every year an induction meeting is convened by the Principal to make students aware about their rights and duties in the college besides acquainting them about the code of conduct and semester end exams and preparations. 5. During the academic session, periodic meetings are scheduled to take stock of the actual progress in implementation of the action plan. In addition to, logistic requirements like well -furnished and clean lecture rooms and labs, teaching aids like white boards with markers, visual charts, practical oriented lab equipment for all science subjects are arranged. 6. Transport facilities for conducting field trips are provided by the institution. The institution has established 1 smart class room which provides facility of watching video lectures, documentaries and relevant movies related to curriculum. 7. Digital teaching aids like multimedia projectors and computer systems are available in the computer lab of the college. Besides the college library, the students of the college can borrow books from the Central Library and University of Kashmir (Affiliating University). 8. The students of the college are assessed and evaluated through assignments, tutorial, classroom performance and internal assessment exams. 9. There is a mechanism to conduct remedial and coaching classes. While remedial classes are typically conducted after the regular college hours. Coaching classes are organized for final year and pass out students so that they are assisted to get admission in the post graduate classes. 10. The college continuously tries hard to upgrade the infrastructure and procure resources for effective delivery of the curriculum such as LCD projectors, wired/Wi-Fi, and internet access in class rooms, teacher training on ICT and regular monitoring and feedback mechanisms. 11. The institution takes a number of initiatives to accomplish the proper deliverance and transaction of curriculum. Entire staff is made aware of the necessity of working towards full realization of the academic goals regarding transaction and deliverance of the curriculum. Wherever a shortage of time (working days) is witnessed, the concerned faculty is asked to stretch the duration of the daily class work hours or Lab sessions, as the case may be.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	01/01/2018	00	00	00

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Bachelor of Commerce	01/01/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BCom	Bachelor of Commerce	01/01/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English	01/03/2018	200
Classical Persian Poetry	01/03/2018	6
Medicinal Botany	01/03/2018	12
Cellular and Molecular Biology	01/03/2018	8
Fruit and Vegetable Preservation	01/03/2018	12
techniques of Social Research	01/03/2018	20
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	nil	0
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college collects the feedback on various curriculum aspects and courses. Every year feedback on curriculum is collected mostly from the final year students as they have an overall idea of the curriculum. The feedback back collected from the individuals has been analysed and taken to the consideration for the development of curriculum, teaching learning process and environment. Student's feedback: For the academic year 2018, students feedback is sought about the curriculum and teaching learning process. Good number of students strongly agree that college has taken continues efforts to improve the quality of teaching learning process. Majority of the students strongly agreed that the syllabus is covered by the teachers on time. Most of the students strongly agree that the college has adequate infrastructural facilities such as well-</p>



equipped library, computer lab, clean class rooms, clean toilets. Most of the students strongly agree that their grievances are redressed at time. The views of the most of the students have shown that they strongly agree that the office staff and library staff are cooperative and helpful. Feedback analysis report • The analysis of the students' feedback clearly depicts that they are well satisfied with the curriculum development and revision. • The students highly appreciated the academic related infrastructural facilities such as library, laboratories, playground and other facilities. • It is observed that maximum students are satisfied with the ICT facilities in the college however few students expressed the need of more ICT facilities. Teacher's feedback The college is affiliated to the University of Kashmir and follows the prescribed curriculum. Still offline feedback is taken by the IQAC regarding different aspect of the curriculum. We have received teachers' feedback on the curriculum. Majority of the teachers agree that the syllabi taught by them have a good balance between theory and application and also strongly agree that the objectives of the syllabi are well defined .most of the teachers strongly agree that the course/syllabi of the subject taught by them increased their interest, knowledge and perspective in the subject area. Except few, they strongly agree that college has given them full freedom to adopt new techniques/strategies of teaching such as group discussion, seminar presentation and learners participation. About the ICT facilities most of the teachers strongly agree that the college has adequate facilities. Regarding cleanliness of class rooms, washrooms most faculty members strongly agree that they are clean and properly well maintained. Feedback analysis • The analysis of the teacher's feedback reflects the adequacy and availability of teaching learning facilities. • The feedback from the teachers shows that the validity and adequacy of the syllabus also increased their interest, knowledge, and perspective in the subject area. • A few had given suggestions that there is need to make college environment conducive to research, more plants should be planted , water tapes should be installed at different places in the college. • The suggestions had to brought in to the worthy principles notice for further action.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Bachelor of Commerce	60	7	7
BSc	Bachelor of Science (Non-medical)	80	12	12
BSc	Bachelor of Science	200	131	131
BA	Bachelor of Arts	1100	814	810

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2018	959	0	32	0	32

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	5	5	1	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college Principal assigned the job of mentor ship to the college timetable committee. Convener time table committee was directed to make groups of students and accordingly share the classification of the students with the each teaching faculty member. Accordingly every faculty member was directed to act as mentor to the specified group of students. With every teaching faculty member responsibility for academic progress and psychological well-being of their mentees was shared. They were also entrusted with the task of monitoring the student behaviour and academic progress of their respective group of students. They were also directed to provide primary psychological counselling to those students who need their care and refer them for more professional counselling if required. In this context psychiatrists and psychologists were also suggested to be recommended for counselling to the students. All the students of the new academic session were given counselling regarding their mental and psychological wellbeing in the induction program. They were acquainted and made aware of the institutional formation, vision and mission of the college. They were also encouraged for making use of gym centre for their physical fitness and psychological wellbeing. They were also made aware about the infrastructural facilities available in the college like smart class rooms, labs, sports facilities as well as rules and regulations and code of conduct of the college. Mentoring the mentees systematically was also directed to be ensured on regular intervals by their mentors. Students were sensitized about their role as responsibilities towards their social setup and national integration.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
959	32	29.90

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	12	2	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Tariq Ahmad Dar	Assistant Professor	Best Oral Presentation Award at 13th Session of JANDK Science Congress, Organised

by Kashmir  
University in  
collaboration with  
DST

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA/BSC	5,6	21/07/2018	14/09/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has an Examination Committee which was headed by Dr. Parvaiz Ahmed, Assistant Professor Physics in 2018-19 as the coordinator of examinations. The job of coordinator is to look after the Continuous Internal Evaluation System of the college. The college has a well designed program of free and fair conducting of Internal Assessment of the students. The college has already introduced conducting of Internal Assessment Tests like class tests, Assignments, oral tests and quiz programs to evaluate academic performance of the students. On the basis of these tests every year academic potential of the students is being assessed. Further regularity and punctuality of the students in their classes is being monitored by the Academic Audit Committee and Departmental heads. Educationally weak students are being identified and if need arises, their demand like conduct of extra classes, individual attention is taken care of by concerned faculty members. College also sensitizes students from time to time during different programs about the importance of punctuality, discipline and self evaluation. Final semester end examinations are being conducted by the college as per the date sheet issued by the university of Kashmir from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated with the University of Kashmir and in terms of admissions and semester end examinations the Academic Calendar of University of Kashmir is implemented in letter and spirit. Furthermore, in consultation with the Examination Committee and Head of the Departments the time table for the Internal Assessments is framed and assessment conducted. Accordingly result of internal evaluation is prepared by the concerned faculty and submitted online to the portal of the affiliating university. Academic Audit Committee in consultation with the Examination Committee and Admission Committee also prepares the Internal Academic Calendar for the year which in addition incorporates programs schedule for the year and departmental level extension activities and tour planning. The Academic Calendar reflects same in the College Brochure/Prospectus and also is placed on website and notice board for information of the students. Examination Calendar notified by the University of Kashmir from time to time is being also notified via notice boards and website of the college for the students

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcwpulwama.edu.in/Home/DownloadFile/10022>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Bachelor of Arts	124	105	84.67
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcwpulwama.edu.in/api/IOACFileDownload/8>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	00	00	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on "Intellectual Property Rights (IPR)"	IQAC	19/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	04/07/2018	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	04/03/2018
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	1	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	nil	0	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Prophet of Mercy: A Brief Account of his Behaviour towards Children	Wasim Yousuf Khan	International Journal of Movement Education and Social Science, 7, 2	2018	0	NA	0
Description of a new species, <i>Platynectes 'sahyadrensis'</i> sp. nov. (Coleoptera: Dytiscidae), predatory to the important vector species, Ae. <i>Albopictus</i> (Diptera: Culicidae) from the foothills of the Western Ghats, Kerala, India	Adil Bashir Shah	Biomedical Journal of Scientific and Technical Research. 2, 3	2018	0	NA	0

Enhancing the production of anti-cancer leaf alkaloids of Catharanthus roseus (L.) .G. Don Using Methyl Jasmonate and Irradiated Sodium Alginate in pot experiments	Tariq Ahmad Dar	J. of Advancements in Plant Sciences, 1, 3	2018	3	GDCWP	0
Fenugreek: A Miraculous Medicinal Herb	Tariq Ahmad Dar	Journal of Complementary Medicine Alternative Healthcare , 7, 2	2018	2	GDCWP	1
Synergistic cross-talk of kinetin and phosphorus augments morpho-physiological parameters and alkaloid yield of Trigonella foenum-graecum.	Tariq Ahmad Dar	Indian Journal of Plant Physiology, 23, 3, pp 599-608	2018	3	GDCWP	1
One-pot sequential multicomponent reaction between in situ generated aldimines and succinaldehyde: Facile synthesis of substit	Nisar. A. Mir	RSC. Adv. 8, 15488-15458	2018	1	BITS GDCWP	3

uted pyrrole-3-carbaldehydes and applications towards medicinally important fused heterocycles						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	no	00	2018	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	9	0	1
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Youth Empowerment: Let's be Self Sufficient	JKEDI [26-5-18]	2	200
Mehfil Mushaira	District Cultural Society Pulwama (10-07-2018)	3	150
Awareness program about Mutual Funds as an Investment	JKB Financial Services Ltd., Pul [3-7-18]	2	32
Various Social Security Schemes	Tehsil Legal Services Committee Pul [26-7-18]	2	809
Civil Services Awareness Program	Distt Employment Counseling Centre Pul [3-10-18]	2	190
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Program on Environmental Awareness	nil	GDC Shopian	2
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat, Aids Awareness, Gender Issue, etc	DHP, RRC,	6	12	1065
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Awareness Program on Environmental Awareness	1	College	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
oo	ooo	oo	06/03/2018	16/04/2018	oo
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	12/02/2018	nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5199000	2072708



#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soual	Fully	2.0	2018

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5275	749349	337	124708	5612	874057
Reference Books	108	183060	0	0	108	183060
Journals	0	0	0	0	0	0
Others (specify)	0	0	21	23000	21	23000
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	15/01/2018
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	18	10	18	0	5	1	2	2	0
Added	20	11	20	6	0	1	2	0	0
Total	38	21	38	6	5	2	4	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	<a href="#">nil</a>

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4613870	6471798	910921	859231

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college does not have a separate estate office for overseeing the maintenance of buildings, classrooms and labs. However the college has a college development/construction committee which looks after the maintenance of buildings, classrooms, labs and allied facilities. The materials/equipment is procured following proper formalities from the budget allocations for respective components/heads under the chairmanship of worthy Principal by the college purchase committee. Once the materials/equipment/supplies reach the college, the specifications are ascertained by the committee members and concerned heads. They are then issued to the storekeepers of the respective departments for entry in their stock registers. The materials/equipment/assets are then utilized following a proper procedure e.g. if we are to use any asset/equipment of the college, a requisition is given to the concerned in charge. If at times any asset/equipment/facility of the college is not found in working condition, the information of matter is brought to the notice of worthy Principal, who forwards the same to the college development/maintenance committee. The said committee after inspecting the asset/equipment/facility approaches the concerned technicians to get it rectified. The expenses are borne from the college maintenance funds. Besides, plumbers, carpenters and electricians are hired at regular intervals to maintain washrooms, drinking water facilities, irrigation facilities, furniture and the lighting equipment and electronic gadgets. There are 14 dustbins to maintain cleanliness in lawns and main building. About ₹ 7331029 have been spent on maintenance of the physical facilities and academic support facilities during the current academic session. As far as the utilization of the classrooms and labs are concerned, it is strictly done as per the time table formulated by the college admission committee. The assets of the library are maintained by the library staff.

<http://www.gdcwpulwama.edu.in/Home/NewsDetail/17>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	financial Aid	71	107000

<b>Financial Support from Other Sources</b>			
a) National	no	0	0
b) International	no	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Carrier counseling	18/08/2018	200	College
Various social security schemes	26/07/2018	450	Tehsil legal services committee Pulwama
Awareness programme about mutual funds as an investment	03/07/2018	40	jkbank
Youth empowerment (lets be self-sufficient)	26/07/2018	200	JKEDI
Civil Service Awareness Programme	03/10/2018	230	District employment and counseling centre Pulwama
Women Empowerment	29/03/2018	187	College
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Carrier counseling	200	200	0	0
2018	Civil Service Awareness Programme	230	230	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
14	14	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
-----------	------------

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.A.	ARABIC	Islamic University of Science and Technology	MA ARABIC
2018	10	B.A.	HISTORY, URDU, PERSIAN, EDUCATION, SOCIOLOGY	UNIVERSITY OF KASHMIR, SRINAGAR	MA HISTORY MA SOCIOLOGY MA URDU MA PERSIAN. M.ED
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
14	College and district level	1887
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	0	0	00	00
No file uploaded.						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Response: Yes, our college has an active student council to look after the problems of students and completion of syllabus well in time. This committee called "Course Review Committee" comprises of three members, two class representatives (CR) and the Principal acting as chairman of the Committee. The class representative of each section has a direct access to the Principal to report any problem. Moreover the college does possess "College Magazine Committee" comprising of three faculty members and one student and Principal as

chief Patron, to publish annual college Magazine and Newsletters. Apart from this our college has administrative body comprising of two students as Campus Inspectors elected by our worthy Deputy Development Commissioner, to look after the social activities in our college. There is a good representation of student committees to promote participation of students in sports, cultural activities, debates and seminars etc. Committees are formed for all celebrations of the college which involves in charge faculty members and two student representatives. Celebrations like Teachers Day, Aids Day, Nutritional Week, Iqbal Day, Seerat Conference and various activities like Cleanliness Drive, Swachhta Hi Sewa involves class representatives and committee members from all classes. Examination committees seek suggestions from students regarding the dates and times of internal examinations. Grievance Redressal committee addresses all kinds of grievances of all students. Grievances related to examinations, infrastructure, harassment and ragging are addressed by the cell. Feedback committee issues forms to students every year to assess the teachers. Teachers are given suggestions to improve or adapt their teaching methodology in accordance to the students need

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management exists in the institution from policy making bodies to the executive bodies. Decentralization is the core of effective administration. Without effective decentralization a college cannot succeed in utilizing its resources up to the maximum. All the activities relating to academic, administrative and other allied areas are planned and approved by the governing body and the Board of Management based upon the government policies, current needs, feedback received from different stake holders. The bottom up approach is mostly followed while framing the policies and evolving strategies. Decisions are taken in a decentralized and participatory manner by the statutory and non-statutory body's constituted. Among several activities that are planned and executed in a decentralized and participatory manner, conduct of semester exams deserves a special mention. Participatory and decentralized management is carefully and effectively applied even in activity involving highly confidential office of coordinator exams. Although the college is affiliated to Kashmir University, the exam dates and timing is fixed by the concerned university while the executive part is performed by the college itself. This management pattern is implemented in the following stages of activities involved in the conduct of semester exams at the end of every semester: • Appointment of exam superintendents. • Preparation of

list of invigilators and having their acceptance. • Issuance of examination roll number slips to students selecting the place of examination. • Collecting question papers from coordinator examination five minutes before commencement of exams. • Collection of answer sheets. • Attendance of students and invigilators. • Handing over the answer books to the coordinator exams. • Setting the accounts. The practice: A time table indicating day, date, and time of examination is published on the notice board, so that all can come to know about the exam, besides there is a university calendar indicating dates of exams of different semesters, so that students can become aware of exams before times. Then on the suggestions of Principal, superintendents are appointed to ensure fair and transparent exams. Besides this, Coordinator Exams prepares the list of invigilators and circulates it for their acceptance. Coordinator also directs the preparation of exam venues. Roll no. slips are issued to students before a week. As college is affiliated one, so question papers usually reach on the day of examination before the stipulated time. Exams are conducted in a fair way. Attendance of invigilators and students is maintained in a proper manner. Another activity of participative management is admission of the college. The College is affiliated to Kashmir University, and as per the admission policy of the University, the college supports students in pursuing admission. The college has a well-established admission cell. The cell first counsels the student about different subject combinations available as well as new subjects available in the college. After that students are assisted by checking their forms, subject combinations, and correctness of forms by the cell.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):</p> <p>Curriculum development: As Govt. Degree College for women Pulwama is affiliated to the Kashmir University, the development of curriculum is outside the purview of the college. The curriculum prescribed by the concerned university is followed by the College also. Further the issues pertaining to the relevance of the subjects, co-curricular activities, extracurricular activities and requirements of local community are communicated to the affiliating University by the members of Board of Studies of different subjects of the College. Besides, this the college communicates the affiliated University about the recent developments and trends in different subjects and their introduction in the college so that students can get benefitted out of it.</p> <p>Teaching and learning: For ensuring the maximum utilization of the potential of the</p>

students and for having effective participation of all students in teaching learning process, the College utilizes different strategies like use of smart class rooms, automated library, well equipped laboratories and organizing of seminars, workshops, quizzes etc. Besides this college organizes remedial classes for slow learners as well as remedial coaching classes at the end of academic year for pass out students so that they can get admission in different universities of the country.

**Examination and Evaluation:** As mentioned above, College is affiliated to the Kashmir University, so the academic calendar is prescribed by the said University. For ensuring free and fair exams, College utilizes its men and machinery in an effective way, so that transparency can be brought in exams. For evaluation, theory papers are sent back to University and practical exams are conducted in a fair and transparent way.

**Research and Development:** There are thirty two faculty members in the college out of whom eleven faculty members are having PhD degree and research experience in their respective fields. Various other faculty members have MPhil degree and many others have contributed to the research by contributing and publishing their research articles/Books in varied journals etc. Besides, Dr. Abdul Qayoom Mir, Assistant Professor Environmental Science has served as research co-guide also to the MPhil scholar. The faculty members are also attending different research oriented programmes which are being organized by different universities of the country. The college is planning to introduce its own Research Journal for six monthly publications to explore research environment in the college Library, ICT and physical infrastructure/instrumentation:

The College has automated library which provides access to all the students and teachers. The College also has a well-built smart class system which maximizes learning opportunities of students. Besides this college has well equipped and well balanced laboratories which facilitate students with practical knowledge. The college campus

is provided with WIFI facility which helps students to learn at ease. The library is also subscribed to the INFLIBNET N List and all the students and faculty have direct access to the e-resources and e-journals.

**Human Resource Management:** Degree College for women Pulwama is a Government college, so the staff is provided by the Administrative Department, as per the requirement list provided by the College. If required extra staff for managing academic affairs of the college is also provided. The institute provides opportunities to both teaching and non-teaching staff to attend different programmes for upgrading their skills. Faculty members are encouraged to participate in trainings, workshops and faculty development programmes.

**Industry interaction/ collaboration:** There were some interaction programs with members of JK Entrepreneur Development Institute (EDI) to help students know about various benefits of entrepreneurship. One program on Mutual Funds as an investment, to aware faculty and beneficiaries about benefits by investing in mutual funds held on 03-07-18. The College also organized a programme in collaboration with Tehsil legal Services Authority Pulwama on the topic "Social Security Schemes".

**Admission of students:** Admission of students commences after the declaration of results by different Boards. The admission process works as per the guidelines of the affiliated University. There is an online admission system and college facilitates students in pursuing admission to the college. Besides this, there is a Counseling Cell in the admissions which counsel's students about different subject choices and market orientation of different subject combinations, so that students get benefit out of the course they pursue.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and development: The college uses electronic system for planning and development. The academic calendar is prepared and made available to the students and staff through Whatsapp, and college website. The college



website is [www.gdcwpulwama.edu.in](http://www.gdcwpulwama.edu.in). The college maintains and updates website at regular interval, the information pertaining to college activities like admission examination notices, reports and CV'S of teachers are displayed. The feedback of various stakeholders like students, Teachers, parents and alumni is also taken and reports are displayed on college website.

**Finance and Accounts:** The budgeting and accounting is partially online. Budget is received through BEAMS (budget estimation, allocation and monitoring system). The salaries of the staff are prepared through online mode and directly transferred to the bank accounts of the members. Most of the accounts are digitally maintained. NEFT system is also used for transfer of funds.

**Student admission and support:** Admission to the college is online through the Website of Kashmir University @ [www.kashmiruniversity.net](http://www.kashmiruniversity.net) The College technical staff assists students in fulfilling the details of admission through online mode. The fee is generated online and is submitted in the account of the concerned university as well as college account. The students are supported through many government provided online scholarships and financial aid of the College.

**Examination:** Examination forms are available online on the website of the parent University the students apply their examination forms and submit online. The fee is also credited online in the university account. the college has adopted semester system. At the end of the semester the University conducts off line exam and results are displayed on the university website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr Abdul qayoom mir	Participation in international conference on eco tourism and environment.	SKUAST-k Shalimar	2000

2018	Dr Tariq Ahmad	Participation in Jk science Congress	University of Kashmir	4000
2018	Dr Shahzad Ahmad wani	Orientation programme	Guru nanak dev university	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Advanced techniques of pedagogy	Basic computer literacy	17/03/2018	17/03/2018	94	32
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Participation in Jk science Congress	1	02/04/2018	04/04/2018	3
Faculty Development Programme	1	12/02/2018	16/02/2018	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution has effective welfare measures for teaching staff. The institution provides ample opportunities to its faculty members to attend different types of programs, like orientation, refresher	The institution has effective measures for its non-teaching staff members also. The college has given life insurance cover to the casual workers and regularly pays their premiums out of the local funds. The Government has a scheme	For students the welfare schemes include student aid fund, no examination fee for orphans, specially able and in case any student is not able to manage fee the college staff manage the same for the student. Primary health

courses, faculty development programs, seminars, workshop and other development programs. The college has a dispensary for providing primary health care facilities to its staff members. Besides different other benefits are provided like sanction of house loans, sanction of GPF in advance and other monetary benefits being member of the college. The Government has a scheme of medical reimbursement and any employee projecting the med claim for any ailment is submitted to the Administrative Department for release of funds.

of medical reimbursement and any employee projecting the med claim for any ailment is submitted to the Administrative Department for release of funds. The non-teaching staff is also provided with opportunities to attend different skill based programs to enrich their administrative skills. Besides like teaching staff non-teaching staff is also provided same financial support. Further College organizes different kinds of programmes for enriching administrative technical skills of non-teaching staff

facilities' are also provided to the students. The college provides bus service to its students to enable them reach college in time. The college supports students in attending different programs like seminars, workshops, quiz programs and different other competitive programs. The college organizes different types of programmes like quiz competitions, seminars, painting competitions, slogan competitions, cleanliness drives, plantation drives, Organizing of punctuality week and celebration of important events of national and international importance.

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college receives grants under different heads like O.E, T.E, Telephone, MS, Machinery and equipment, Works, Books and Periodicals in addition to the salary budget. Besides the college collects fee from the students under different heads like pool fund, college maintenance, I Card, Magazine, Excursion, Student Aid etc. The amount that is spent by the college for paying the salary and raising of the college infrastructure and procurement of different items as may be required as per the demand and situation are done after obeying the codal formalities. The records of these transactions are made in the college cash books and the vouchers and receipts are kept in the record of the college. The purchases are made under the decentralized scheme of the college involving various committees. The cash books and the vouchers are internally audited by the Internal Audit Committee which is then technically vetted by Chartered Accountant. In addition, the Administrative Department can also send officers of the Accountant General Department or the State Finance Department for verifying the records and the transactions made by the College made from time to time. Any query made by them has to be answered under different paras viz a viz to the objection found by the External Audit Committee. Furthermore, the Utilization Certificates authenticated by Chartered Accountant are to be submitted for any centrally sponsored scheme or any financial grant received from UGC or RUSA.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	00
No file uploaded.		

##### 6.4.3 – Total corpus fund generated

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	internal academic audit committee	Yes	Prof. Tahir Hussain (assistant professor History)
Administrative	No	oo	No	oo

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a Dean Students Welfare Office which looks in the matters pertaining to student welfare. The Dean Student welfare maintains the record of student progress and communicates the same to the parents of the students. Dean student welfare arranges meeting with parents in order to receive their queries and suggestions, so as to improve the overall teaching learning process and ensure overall personality development of the students. Dean students' Welfare Officer makes possible all arrangements for the students so that effective learning can take place within College. In order to ensure transparency and accountability, the college website has a feedback/suggestion icon for ensuring participation of all stake holders in the matters of college.

## 6.5.3 – Development programmes for support staff (at least three)

The college organizes program on basic computer literacy in order to enrich computer knowledge of non-teaching staff. The college also organizes program on tally, excel etc. so as to help supporting staff to manage affairs of college in a smooth way. Besides college encourages its supporting staff to attend different programs to enhance their office managing capabilities and information management.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Not Accredited Before

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Intellectual Property Rights Gender sensitization Human Resource	19/03/2018	19/03/2018	20/03/2019	3114

Management  
Women  
Empowerment  
Waste  
Management  
Education  
Psychology  
RTI Act 2009  
Career  
Counseling  
Programme

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness programme on "Gender sensitization" organised by IQAC department of sociology on 16 April 2018	16/04/2018	16/04/2018	300	0
Awareness programme on "women empowerment" was organised by IQAC on 23rd of May 2018	05/05/2018	05/05/2018	300	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of the power requirement of the College met by renewable energy sources. All the units /sections of college purely rely on AC power supply as and when required. For judicious use of energy LED bulbs and energy savers have been installed in all sections of college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Rest Rooms	Yes	0
Ramp/Rails	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	26/05/2018	1	Women empowerment: let's be self sufficient	A seminar was organised by our college in collaboration with JKEDI to provide make women's aware about how to build their carriers as entrepreneurs.	200
2018	1	1	04/06/2018	5	5 days awareness camp at village Dougam	The students cleaned the streets of the village stressed the residents to get involved on daily basis so that environment will remain pollution free green in future.	27
2018	1	1	26/06/2018	1	Environmental awareness programme	Students were benefitted by presenting their presentations in the	2

						programme	
2018	1	1	04/07/2018	1	Awareness programme about Mutual fund as an investment opportunity	Faculty members some students were sensitized about mutual fund investments.	40
2018	1	1	06/07/2018	1	Various social security's schemes	Various social security's schemes were made aware about these schemes.	550
2018	1	1	09/07/2018	1	Mehfil-e-Mushaira	Social issues highlighted through poetry by various poets	67
2018	1	1	03/10/2018	1	Civil service Awareness programme	Carrier counselling cum training programme was organised by our college in collaboration with District employment counselling centre Pulwama to Provide awareness to the civil service aspirants.	190

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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code of Conduct	27/05/2018	<p>The institution pays top most priority to the discipline, which is a basic requisite for conducive academic atmosphere. Besides the members of College, Discipline Committee, members of teaching and non-teaching staff closely monitor the behaviour of college inmates. The students are advised to adhere to following rules during their stay in the institution: Ragging is strictly prohibited and any student indulging in this unlawful activity is dealt strictly. The students possessing a valid Identity Card of the institution are allowed inside the campus. Students should present their selves in formal attire while attending the institution. Students getting private vehicles should register their vehicle numbers with the institution. Smoking or carrying toxic substances shall invite a strict disciplinary action. In case any student has grievances that are being addressed by in charge of the grievance cell or the Head of the institution. The employees (Teaching, Non-Teaching) are required to follow the prescribed rules for service conduct as well as conduct rules notified from time to time by the college administration and government of Jammu and Kashmir.</p>
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fresher's Day	03/04/2018	03/04/2018	958
Encourage faculty	01/04/2018	31/12/2018	958



members to spare 5-10 minutes on enlightening students about moral values in their respective Classes periodically.			
Iqbal Day	24/04/2018	24/04/2018	200
Teachers Day	05/09/2018	05/09/2018	180
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A green campus is a cleaner, Safer and Healthier place to Live and Work and also a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. Environment safeguarding is under way in the college campus. The following are the green practices that are initiated in the campus to promote eco-friendly practices in the campus: The college provides bus facility for transportation of students on minimum bus fare. The college Bus plies regularly from Campus to the main town and its adjoining villages. Most of the students from District pulwama town come to college by public transport and rest used to come on foot. The college is well connected with the main town by metallic road. To combat the increasing problem of plastic pollution inside the campus several steps have been taken such as declaring campus polythene free, continuous awareness among students about its hazardous nature, minimizing usage of plastic in campus canteen. The college has achieved an appreciable success in this regard but there are still some issues faced due to insufficient availability of alternatives, though usage of jute and paper bags are encouraged and appreciated. The office is not completely paperless but wherever possible alternate practices are employed. For instance e-attendance mode in the form of Biometric attendance is adopted. College uses Whatsapp group to convey messages or notices to staff members. Moreover e-copies of notices and circulars helps multiple users (Staff and students) to access a document simultaneously with more ease and convenience. The College is naturally endowed with greenery. The College takes active part in plantation of trees. Every year plantation drive is carried out in the campus in association with social forestry department of the district. The College tries to maintain its greenery throughout the year and has taken initiatives to conserve the existing flora and fauna. The students and the staff were encouraged to avoid the use of plastic within the college. Large numbers of cleanliness drives were also organized with the help of NSS unit and slogans about cleanliness and plastic free campus. Sufficient dustbins are placed in the appropriate places and Swachh Bharath slogans are also displayed.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. Title of the programme: Discouraging use of polythene bags. Objectives: To create awareness for cost effective and environment friendly alternative to polythene bags. Context: The hazards of the abundant use of polythene are known to all. However, very little is done to discourage it. The use of polythene bags in the market is an unnoticed evil and awareness of the society in this regard is the need of the day. Moreover the problem is further aggravated by absence of any alternate durable alternative. Practice: The College at its own level decided to inculcate this sense of awareness among the students and use them to spread the same by involving them with a practice which we believe is modest but novel. The students are asked to prepare paper bags in the college

itself by making use of papers. This creates physical involvement of students with the process which in turn helps in adding effect to their appeal for discouraging the use of polythene. The process is helpful in preparing a dedicated lot of students for creating awareness in the society on the subject. After these bags are ready, the college EVS department conducts an awareness programme in the nearby market of the town against the hazards of use of polythene by displaying banners and mottos on the subjects. While moving in the market the students distribute these self-made paper bags among the vendors and shopkeepers impressing upon them their social responsibility against this prevalent evil and their role in its eradication. This practice also brings home to the small vendors a new environment friendly and cost effective alternative to the hazardous polythene bags. Besides, the packed eatables available in the college canteen are not allowed to be sold as sealed packets instead while selling the canteen-wala is bound to unpack them and provide the material to the customers in the newspaper packs and dispose of the polythene covers in an effective manner. Evidence of Success: There is no doubt about the inculcation of awareness through this practice amongst the students themselves. Students are ambassadors of message to their families and play a vital role in the gradual transformation of the society. Hence the practice is surely a success. Problems: There are no major problems encountered on this account

Title of the Practice: Computer Literacy Technology-advancement in the College.

Goal: • Technology up gradation. • Enhanced access to ICT based resources in teaching-learning routine operations of the College. The Context: Mission statement of the College includes evaluation of the existing mechanisms and their up gradation to make them relevant for excellence in education. Moreover, the Quality Policy of the IQAC also envisions mediation of technology in the teaching-learning. In the year 2018-19, many such new practices were initiated as had not been in practice during the past years. One of them was ICT enabling of the campus and ICT usage in the operations of the College through technology up gradation. As envisaged in the The Practice: • College Website developed: The College website has been extensively used as a platform for inter/ intra-college communication. This immensely facilitated the college for information input from Hr. Education Dept., University other college. • Inter connectivity to all the units of the College: This facilitated the interdepartmental/office communication hence saving the time for its better utilization. • Enhancing ICT based learning: State-of-the-art conference hall was established. A Smart class has been set up which has facilitated teachers immensely. Projectors are available to be used elsewhere, in case of requirement. • Providing computers broadband connections to all the teaching Depts.: Almost all the teaching Departments have been given computers, printers internet connections to support their teaching learning. • Computer Laboratories upgraded/added: The existing computer laboratory of the College was upgraded in 2018-19. 24 new computer systems were purchased during the last two years to enhance the ICT level of the College. A new computer laboratory has also been added which is also equipped with the Language Software for Language students. Recently, an ICT zone of the College has also been annexed to the college library for internet access to the general students. • Centralised Genset installed: A centralized Generator has been installed in the campus of 35 KV to cope with the electricity failure/cuts during the college hours. • ICT usage in routine office work: Library is being automated through NIBUS software for an easy access by the students. • Registration Returns of UG classes are done through online. Evidence of Success: • The working efficiency in the institution has improved. • ICT enhancement improved the overall environment of the College. • Conference Hall eased the conduct of film shows PPT based sessions. • Smart class has added to the quality of teaching-learning. • Genset immensely facilitated the routine work like practical's and office work which otherwise suffered. • Campus surveillance system enhanced discipline of the campus. Problems Encountered and Resources Required: The resources required could be

managed from UGC, State Govt. the local fund. Various schemes were availed of for this purpose.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcwpulwama.edu.in/api/IQACFileDownload/7>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In tune with institutional vision and mission, the college has introduced many courses like Home science, Commerce, Geology economics in its curricular structure. The aim is to increase the employability of students and enhance their skill and to make them more relevant in the contemporary times and market. The students of this college are being given confidence to enhance their communication skill, extempore capability and confidence when they are exposed to any debate and discussion at the national and international levels. The students pursuing course like Commerce Economics have a high provision of employability in banking sector and service industry.

Provide the weblink of the institution

<http://www.gdcwpulwama.edu.in/api/IQACFileDownload/10>

### 8.Future Plans of Actions for Next Academic Year

Future Plans of Actions for Next Academic Year This year, we plan to make the Academic Calendar more 'action-oriented'. More activities of Social Outreach would be organised like, blood donations camps, plantation drives, environment awareness events etc. Apart from increasing the activities in these regular areas, we plan to do the following additional things in the next academic session. • The College plans to augment all class rooms with modern ICT gadgets like LCD projectors, TV Monitors with power backup to make teaching learning more effective and relevant. • To make science labs interactive Purchase of charts, models, glassware, chemicals and instruments. • To upload study material on website for the benefit of students in the form of PDF and PPT lectures. • In the area of infrastructure college proposes to construct separate science block and 8 class room lecture cum library block as the student strengths in these courses are increasing. • To build prefab classrooms to overcome classroom shortage • To install BSNL OFC in the college campus with Wi-Fi and jio-fi broadband facilities • To update and increase the number of books in the college library. • To construct a toilet block for girls. • To install MIC and speaker system in the conference Hall • To organise seminars and academic, innovative programmes like A. Women Empowerment B. RTI Act 2009 C. Career Counselling Programme D. Celebration of Constitution Day E. Preparation for NAAC Visit F. Seminar on IPR (Intellectual property Rights)